

Minutes of Travis County Emergency Services District #3

April 27, 2015

Attached to and incorporated into these minutes is a copy of the official agenda for the April 27, 2015 meeting.

Under Agenda Items 1 & 2: Commissioner Gina Starr-Hill called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Gina Starr-Hill, Carroll Knight, and David Detwiler attending. Commissioner John Villanacci was not in attendance. Commissioner Edd New was reinstated later on in the meeting. See Agenda item 3.

Fire department personnel present at the meeting included: Fire Chief Wittig; Training Chief Hartigan; Battalion Chief Patton; Lt. Fiebig; Business Mgr. Holloway; and Office Mgr. Bluemel.

Under Agenda Item 3: Appointed Commissioner Edd New made a "Statement of Appointed Officer" and took the Oath of Office. Commissioner New was re-appointed by County Commissioner Daugherty to serve a two-year term, ending December 31st 2017.

Under Agenda Item 4: There were no general comments from visitors at this time.

Under Agenda Item 5: Commissioner Starr-Hill moved to approve the minutes of the March 23, 2015 regular meeting. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Starr-Hill moved to approve Treasurer's monthly report for March 2015, Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Starr-Hill moved to approve the quarterly Investment Officer's Report. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 8: The record shows that a sales tax collection report was reviewed and it was accepted.

Under Agenda Item 9: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from March 20, 2014 to April 23, 2015. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 10: Fire Chief Wittig presented the Status Report for March.

Under Agenda Item 11: Commissioner New announced the next ESDCC meeting will be held May 30, 2015 in Pflugerville.

Under Agenda Item 12: Commissioner New announced the next board meetings to be held May 26, 2015 and June 29, 2015.

Under Agenda Item 13: There being no further business, Commissioner New moved to adjourn the meeting at 8:03 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, April 27, 2015 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Action on Statements of appointed Commissioner, administration of Oath of office for Commissioner.
4. General visitor communications: Receive comments from visitors.
5. Review and approval of minutes of the March 23, 2015 regular meeting of the District.
6. Review and approval of the Treasurer's monthly report for March 2015.
7. Review and approval of the Investment Officers Report for March 2015
8. Review Sales Tax Statistics.
9. Approve payments over \$2,000 from March 20th to April 23, 2015.
10. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
11. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on March 24, 2015.

By: _____ Kurstin Bluemel, Office Manager